

Notice Disputing Itemised Costs Account

Family Law Rules ~ RULE 19.23 and clause 6.24 of Schedule 6

Please type or print clearly and mark [X] all boxes that apply. Attach extra pages if you need more space to answer any question/s.

This notice should be used by a person who wishes to dispute an itemised costs account, where the dispute:

- is about the amount of legal costs and expenses that are payable by one party to another party or parties in a case, or
- relates to a dispute between a legal practitioner and his or her client for work done for a case or in complying with pre-action procedures associated with a case, that commenced before 1 July 2008 (see clause 6.01 of Schedule 6 for more information).

PLEASE COMPLETE BEFORE SERVING

Client ID _____

File number _____

Court _____

Location _____

Important notice

- This notice must be served on the person entitled to costs within 28 days of the service of the itemised costs account.
- If the parties are unable to resolve the dispute (see Rule 19.24 or clause 6.25 of Schedule 6), either party may ask the court for an assessment of costs by filing a copy of:
 - ~ this notice; and
 - ~ the itemised costs account.

This must be done not later than 42 days after the service of this notice.

- The party/lawyer lodging this notice and the itemised costs account for filing must complete Part D of this notice.

Part A About the party disputing the itemised costs account [THE APPLICANT]

1 Family name as used now _____ Given names _____

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2 What is your contact address (address for service) in Australia? If you give a lawyer's address, include the name of the law firm.

		State	Postcode
Phone	Fax *		
DX			
Lawyer's code			
Email *			

* Please do not include email or fax addresses unless you are willing to receive documents from the Court and other parties in that way.

Part B About the itemised costs account

- 3 What is the full name and address of the person or firm (the respondent) claiming the itemised costs?

Name/Firm name

Address

State
Postcode

- 4 On what date was the itemised costs account served on you (the applicant)?

- 5 State each item on the itemised costs account that you dispute, the grounds for your dispute in relation to that item and the amount you offer for that item. Give each disputed item the same number it has on the itemised costs account. Attach an extra page if you need more space. At an assessment hearing only the issues included in this notice will be discussed (Rule 19.32(2) and sub-clause 6.33(2) of Schedule 6).

Item Number	Grounds of dispute	Amount claimed	Amount offered
1.			
		Total	Total

Part C Signature of applicant or lawyer

Signed

Date

	/ /
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This notice was signed by the applicant lawyer for the applicant

This notice was prepared by the applicant lawyer for the applicant

PRINT NAME AND LAWYER'S CODE

Part D About the party/lawyer lodging this notice

6 What is the full name and address of the party or firm lodging this notice?

Name/Firm name

Address

	State	Postcode

7 On what date was this notice served on you or by you?